



## DAY SERVICES PROGRAM APPLICATION

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Does the participant live:  At home with parents/caregiver  
 In a Supported Living/Assisted Living home

Primary Diagnosis: \_\_\_\_\_

### Services Requested: (mark all that apply)

Community Based Services  On Site Services  
 Work/Supported Employment Services  Volunteer Opportunities  
 Community Memberships (ie: YMCA, LIFT)  Other (please explain below)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Descriptive Information

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Sex: M F

Is this individual legally competent? Yes No

### Parent / Conservator Information

Name(s): \_\_\_\_\_

Address: (indicate if same as above) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Cell Phone Carrier: \_\_\_\_\_

Email Address: \_\_\_\_\_

Participant's Name: \_\_\_\_\_

2

**First Emergency Contact**

Name: \_\_\_\_\_

Relationship to participant: \_\_\_\_\_ Phone: \_\_\_\_\_

**Second Emergency Contact**

Name: \_\_\_\_\_

Relationship to participant: \_\_\_\_\_ Phone: \_\_\_\_\_

**Activities**

Attends Church Yes\_\_\_ No\_\_\_

Shops with Supervision Yes\_\_\_ No\_\_\_

Shops without Supervision Yes\_\_\_ No\_\_\_

Manages Sums of Money Yes\_\_\_ No\_\_\_

Amount Applicant Can Manage \$ \_\_\_\_\_

Walks Independently in own Yard Yes\_\_\_ No\_\_\_

Walks Independently in Neighborhood Yes\_\_\_ No\_\_\_

Walks Independently More than One Mile Yes\_\_\_ No\_\_\_

Goes Out to Eat Alone Yes\_\_\_ No\_\_\_

Goes Out to Eat with Family Yes\_\_\_ No\_\_\_

Goes Out to Eat with Friends Yes\_\_\_ No\_\_\_

Goes to the Movies Yes\_\_\_ No\_\_\_

Watch TV Yes\_\_\_ No\_\_\_

Can use DVD/VCR Yes\_\_\_ No\_\_\_

Plays Games Independently Yes\_\_\_ No\_\_\_

Plays Games w/ Others Yes\_\_\_ No\_\_\_

Reads Yes\_\_\_ No\_\_\_

Writes Yes\_\_\_ No\_\_\_

Operates the Radio Yes\_\_\_ No\_\_\_

Enjoys Crafts Yes\_\_\_ No\_\_\_

Other: \_\_\_\_\_

What chores does applicant perform at home? \_\_\_\_\_

Any additional comments or information regarding this applicant? \_\_\_\_\_

Participant's Name: \_\_\_\_\_

**Medical History**

- 1. \_\_\_ Measles: Mild\_\_\_ Moderate\_\_\_ Severe\_\_\_
- 2. \_\_\_ Mumps: Mild\_\_\_ Moderate\_\_\_ Severe\_\_\_
- 3. \_\_\_ Whooping Cough: Mild\_\_\_ Moderate\_\_\_ Severe\_\_\_
- 4. \_\_\_ Chicken Pox: Mild\_\_\_ Moderate\_\_\_ Severe\_\_\_
- 5. \_\_\_ Encephalitis: Mild\_\_\_ Moderate\_\_\_ Severe\_\_\_
- 6. \_\_\_ Meningitis: Mild\_\_\_ Moderate\_\_\_ Severe\_\_\_

Where were immunizations received? \_\_\_\_\_

Has applicant ever had a seizure? Yes\_\_\_ No\_\_\_ **If Yes, please indicate at what age seizures began.** \_\_\_\_\_

Does applicant continue to have seizures? Yes\_\_\_ No\_\_\_ **If Yes, how frequent have these been?** \_\_\_\_\_

Does the applicant require mobility equipment/specialized appliances? (Ex: wheelchair)  
Yes\_\_\_ No\_\_\_ **If Yes, please list type and purpose.** \_\_\_\_\_

Please indicate any drug allergies: \_\_\_\_\_

Other allergies: \_\_\_\_\_

Does the applicant have a history of alcohol and/or drug abuse? Yes\_\_\_ No\_\_\_  
**If Yes, please describe treatment received.** \_\_\_\_\_

**Physician Information**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Clinic / Hospital: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Medical Information**

MR Level: *circle which applies* Mild Moderate Severe

Competency Status: *circle which applies* Competent Incompetent

Other Disabilities / Diagnoses: \_\_\_\_\_

Allergies: (food, drug, etc.) \_\_\_\_\_

Participant's Name: \_\_\_\_\_

**Medication History of Applicant** (Include both prescription and any over the counter medication) ***\*use the back of this page if more room is needed***

<u>Drug</u>	<u>Dose</u>	<u>Doctor</u>	<u>Reason</u>	<u>Date Started</u>

**Other Specialists**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Clinic / Hospital: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**DIDD Support Coordinator/CHOICES Care Coordinator (if applicable)**

Name: \_\_\_\_\_

Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Numbers: \_\_\_\_\_

Participant's Name: \_\_\_\_\_

5

**Therapists (if applicable)**

Name: \_\_\_\_\_

Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Numbers: \_\_\_\_\_

**Other Services Received (if applicable)**

Name: \_\_\_\_\_

Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Numbers: \_\_\_\_\_

**Insurance Information**

Primary Insurance: \_\_\_\_\_ Phone: \_\_\_\_\_

Subscriber/ID#: \_\_\_\_\_ Group/Policy#: \_\_\_\_\_

Name of Card Holder: \_\_\_\_\_

Card Holder DOB: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Secondary Insurance: \_\_\_\_\_ Phone: \_\_\_\_\_

Subscriber/ID#: \_\_\_\_\_ Group/Policy#: \_\_\_\_\_

Name of Card Holder: \_\_\_\_\_

Card Holder DOB: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Medicaid Number: \_\_\_\_\_

**Financial Information**

Who is Representative Payee? \_\_\_\_\_

Participant's Name: \_\_\_\_\_

**Patient Consent for Treatment and Financial Responsibility:**

1. I consent for the above individual to receive therapy services by the T&LC.
2. I consent to the release of all medical records to the referring and family physicians and to my insurance company, if applicable. I allow fax transmittal of medical records if necessary.
3. I agree that I will promptly notify T&LC of any changes in the above information.
4. I authorize the insurance companies listed above; TennCare, Medicaid and/or Medicare, if applicable, to make payments directly to T&LC for any covered services provided.
5. I agree to be financially responsible for payment. Although insurance may be assigned to and directly payable to T&LC, I understand that any part of the account not paid by insurance is owing and payable.
6. I understand that I am financially responsible for any deductible, co-pay or services not covered by insurance.
7. Required services, billable through the Department of Mental Retardation Services, that are specified on an Individual Support Plan are provided at no to the families.
8. I consent to the release of any medical information necessary to process medical claims and request payment of medical benefits to T&LC for services rendered.
9. I understand that accounts past due may be turned over to a collections agency.
10. I have read and fully understand the above consent for treatment and financial responsibility.

\_\_\_\_\_  
Parent/Conservator/Caregiver Signature

\_\_\_\_\_  
Date